

Booking Forms

Only children for whom Booking Forms have been filled in may attend.

These may be collected from school office and should be returned to either The Peacock Club directly or to the school office.

Payment should be made at the time of booking and can be made by cash, cheque, childcare vouchers or from October 2016 via the school's online payment service Agora.

It may occasionally be possible to take bookings by phone or email during the school day however parents should be aware that we cannot guarantee that there will be space for your child unless bookings have been made in advance. This is because we have guidelines as to staff: pupil ratios to ensure the safety of all the children.

Healthy Snacks

The Peacock Club is committed to ensuring that our children are provided with healthy snacks. The children are provided with fruit and vegetable snacks that they help to choose and prepare at the start of the club, directly after the end of school. Later in the session a further snack is provided, for example toast or cheese and biscuits.

Prices

Every attempt has been made to keep the costs of sending children to The Peacock club as low as possible. The club is not run as a profit making venture but must be financially self supporting.

Session times

Morning sessions run from 7.30 until 8.45

Children are then taken to their classrooms.

Afternoons sessions from 3.25 until 6.00

The club is staffed by a play leader and a play worker every session. There is always a member of staff on duty with paediatric first aid training and all members of staff have basic first aid training.

Senior staff at the Peacock Club hold food hygiene certificates and have completed Prevent Training.

The designated child protection lead for the Peacock Club is Dulcie Cambridge. All Peacock Club staff have basic child protection training.

All members of club staff have full DBS clearance.

The SENCo for The Peacock Club is Gill Davies



A Parents' Guide to The Peacock Club



Providing before and after school child care during term time

For bookings contact

Dulcie Cambridge

dcambridge@barrington.cambs.sch.uk

Peacock Club Mobile:

07516 454 638

The Peacock Club aims to:

Ensure each child feels happy, safe and secure, allowing them to learn and develop freely in a play centred environment

Encourage positive relationships and high standards of behaviour

Celebrate similarities and differences and promote equal opportunities

Work hard to develop positive relationships with parents and /or carers in order to provide high quality play and care

Offer a program of activities which meets the needs of each child, promoting their physical, intellectual, emotional and social development, enabling them to become confident, independent and co-operative individuals

Work in partnership with Barrington Primary School and liaise with them to ensure that the club can operate to the highest standard within the School both indoors and outside.

Communicate effectively with parents and carers, and to discuss experiences, progress and any difficulties that may arise

At the Club the children have the opportunity to participate and make decisions on a day-to-day basis, including, but not limited to:

- Choosing freely what type of play to engage in
- Choosing what snacks to eat, as well as when and where to eat them
- Preparing snacks themselves
- Selecting new equipment for the club

·Drawing up club rules

·Using our resource library to select toys or activities that are not already set out

·Activity planning

Ensuring your child's safety while at Peacock Club

The Club and school have a clear agreement concerning the transfer of responsibility for children's safety.

A member of club staff will escort KS1 and EY children between their classrooms and the Club at the beginning and end of the school day.

KS2 children make their own way to the club and are registered by club staff.

If a child is booked into the Club at the end of the day but does not arrive, the Play leader will check whether the child was present at school that day. If the whereabouts of the child is not known, staff will immediately inform the designated contact at the school (the head teacher or member of the SLT in her absence) and the child's parents or carers, and follow the procedures laid out in the Missing Child policy.

We ask that children are dropped at the club in the morning by an adult. When a child arrives in the morning, a member of staff will record the child's attendance as part of the handover from the parent.

If a child is attending The Peacock Club after another after school club, the child will be collected from the other activity by a member of the Peacock Club team. The child will then be signed in by the Play leader.

Departures

Staff will ensure that parents or carers sign children out before they leave, including the time of collection. Children who are leaving the club to attend an after school activity club will be signed out by the play leader. Children can only be collected by an adult who has been authorised to collect them on their registration form. The child's parents or carers must inform the Club in advance if someone who is not listed on the registration form is to collect the child. The manager will contact the main parent or carer for confirmation if they have any concerns regarding departures.

The parent or carer must notify the Club if they will be late collecting their child. If the Club is not informed, the Uncollected Children policy will be followed.

Site Security

By 4pm, once the rest of the children have left the school grounds for the day both of the gates to the playground will be closed and locked to help secure the school premises. Entrance for parents collecting children from The Peacock Club will then be by the main front door only and they should ring the door bell labelled Peacock Club and a member of club staff will come and let them in.

